

Shifts to Consider	Strategies	Resources
<p>Adjust Start and End Times to School Day</p>	<ul style="list-style-type: none"> • Early Release • Reorganize time that teachers have at the beginning and end of the day into more team planning time 	<p><u>Unlocking Time - Republic School District</u> - Late Start / Early dismissal</p> <p><u>Finding Time for Collaborative Planning</u> - Reorganize beginning / end of day (pg 8)</p>
<p>Maximize Use of Existing PLC Time</p>	<ul style="list-style-type: none"> • Use existing staff meetings for collaborative professional learning. • Integrate data protocols for PLC use • Evaluate current use of common planning time • Define clear outcomes and goals for common planning time • Rotate which teams have common planning time by Semester or Trimester 	<p><u>Unlocking Time - Oak Arbor High School</u> - Trimester Model</p>
<p>Create Extended Periods of Common Planning Time</p>	<ul style="list-style-type: none"> • Create extended planning time by stacking recess and lunch or already existing planning time • Maximize use of elective schedule to create longer planning blocks <ul style="list-style-type: none"> • Electives schedule for Weekly Plus Day for PD • Alternate enrichment / specials to extend planning time on specific days • Coordinate shared specials staff to create schedules for weekly grade-level teacher collaboration • Plan special programs for students supervised by administrators or non-teaching staff 	<p><u>Finding Time for Collaborative Planning</u> Stack Planning Time (pg 4), Longer Elective Blocks (pg 13)</p> <p><u>Unlocking Time - Bowling Green Case Study</u> - Extended Elective Time</p> <p><u>Unlocking Time - Consolidated School District of New Britain</u> - Elective Blocks</p> <p><u>Unlocking Time - Rankin County</u> - Non-Teaching Staff Coverage</p>